



KAY IVEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
BRYCE HOSPITAL
1651 RUBY TYLER PARKWAY
TUSCALOOSA, ALABAMA 35404
205-507-8000
WWW.MH.ALABAMA.GOV



KIMBERLY G. BOSWELL
COMMISSIONER

AUDREY MCSHAN
FACILITY DIRECTOR

EMPLOYMENT OPPORTUNITY

| | | | |
|----------------------|---------------------------------------|--------------------|--------------|
| JOB TITLE: | Safety Officer II | OPEN DATE: | 3/4/2022 |
| | | CLOSE DATE: | Until Filled |
| JOB LOCATION: | Bryce Hospital Tuscaloosa, Alabama | NUMBER: | 22-06 |
| | | JOB CODE: | S6500 |

SALARY

- Range 70 (\$35,457.60 to \$53,707.20 Annually)
- Salary will be commensurate with experience and State of Alabama Personnel guidelines.

BENEFITS

- 12 paid holidays.
- 1 personal leave day accrued each January.
- 13 sick leave days.
- 13 annual leave days accrued in the first year of employment.
- Longevity bonus annually after 5 years of employment.
- Continuous opportunities for acquiring CEU's needed for maintaining professional license.
- Very low-cost health and dental insurance through the [Alabama State Employee Insurance Board](#).
- Defined retirement benefit (not impacted by economic downturns) and a pre-retirement death benefit through the [Retirement Systems of Alabama](#).
 - After 1 year, the minimum amount of the pre-retirement death benefit paid to your designated beneficiary is at least equal to your current or previous fiscal year annual salary.

MINIMUM QUALIFICATIONS

- High school graduation or GED equivalency.
- Considerable (48 months or more) as a fire fighter, enforcement officer, building inspector, safety officer, or in a hospital setting enforcing environment of care with respect to fire and safety issues.
- Experience (24 months or more) working with NFPA Life Safety Code and knowledge of fire prevention.

KIND OF WORK

- Plans, organizes, and directs all aspects of the hospital-wide safety programs.
- Completes environmental safety rounds weekly and documents findings.
- Ensures appropriate notifications are made/follow up actions are taken to address any deficiencies or hazardous conditions.

- Implements and revises Environment of Care Plans, Life Safety Codes, departmental standards, and maintain pertinent records.
- Develops and facilitates safety training.
- Facilitates monthly Environment of Care Committee meetings.
- Plans, directs, and develops safety policies.
- Reviews serious safety related incidents.
- Conducts fire drills for the hospital.
- Plans, schedules, and coordinates disaster drills.
- Participates on the FMEA committees and conducts FMEA exercises.
- Coordinates Bryce Hospital inclusion in Tuscaloosa County Emergency Management Office County disaster drills.
- Ensures compliance hospital standards and requirements.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of fire prevention, including rules, regulations, and laws pertaining to hospital safety.
- Ability to communicate effectively, both verbally and in writing.
- Ability to organize, plan, and implement work in an independent manner.
- Ability to write factual, accurate, clear, and legible reports.
- Ability to interpret standards, policies, and regulations.
- Ability to deal with patients, employees, and others in a professional manner.
- Ability to ensure compliance with hospital standards.

METHOD OF SELECTION

- Applicants will be rated based on an evaluation of their job-related training, abilities, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above.
- All relevant information is subject to verification.
- **Drug screening and security clearances will be conducted on prospective applicants being given serious consideration for employment whose job requires direct contact with patients.**

[Click Here to Apply Now:](https://laserfiche.alabama.gov/Forms/ADMH-Job-Application)

<https://laserfiche.alabama.gov/Forms/ADMH-Job-Application>

Only work experience detailed on the application will be considered. Applications should be submitted by the deadline to be considered. Announcements open until filled will remain open until a sufficient applicant pool is obtained. Applications should be submitted as soon as possible to ensure the application will be considered for the position. Copies of License/Certifications should be uploaded with your application. A copy of the academic transcript is required. Appointment of successful candidate will be conditional based on receipt of the official transcript provided by the school, college, or university.